# Shopee Mall

**Listing Requirements** 

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#### **Shop Description**

Provide a brief and informative description of your shop in **2-4 sentences** 

• Shop descriptions that looks professional can increase buyers confidence in shopping from your shop Please use the template below if you have trouble writing your shop description:

"Welcome to <u>[insert shop name]</u> where we strive to provide our customers an array of products that satisfy demand for quality and efficiency. Buy our products from Shopee Mall in a worry-free manner as we guarantee 100% authenticity. Shopping can't get any easier than this, so start today!"

	Do		Don't
✓	Keep it clear and concise by using simple English	×	Don't include irrelevant information/keywords
✓	Insert business hours if applicable	×	Don't include external links to other transactional online shops or marketplaces
✓	Make sure there are no grammatical/spelling mistakes	×	Don't use irrelevant hashtags and sensitive keywords

## **Shop Name**

#### Overview

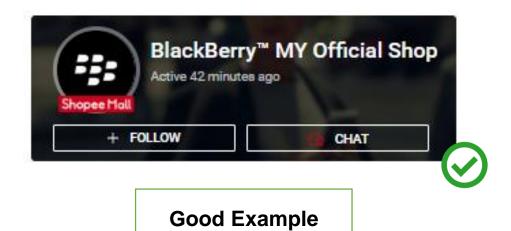
Standardised shop names provide more consistency throughout Shopee Mall and gives a better impression to potential buyers.

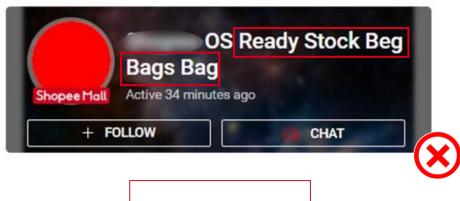
• Do keep your shop name direct and concise, while excluding irrelevant keywords.

#	Shop Name Formats	Seller Qualifications	Examples
1	Brand + Official Shop	Brand Principals	<ul><li>Maybelline Official Shop</li><li>Petpet Official Shop</li><li>BlackBerry Official Shop</li></ul>
2	Brand + Subsidiary + Official Shop	If seller is a subsidiary of parent brand	<ul><li>Nestle Nutrition Official Shop</li><li>Astro Go Shop Official Shop</li></ul>
3	Brand + Category + Official Shop	If brand sells cross category items	<ul><li>Samsung Mobile Official Shop</li><li>Samsung Home Appliances Official Shop</li></ul>

## **Shop Name**

#### Examples





#### **Username**

Shopee Mall sellers will have a template for usernames.

#	Username Formats	Seller Qualifications	Examples
1	Brand + .os	Brand Principles	<ul><li>maybelline.os</li><li>lego.os</li><li>bconcept.os</li></ul>
2	Brand + Subsidiary + .os	If seller is a subsidiary of parent brand	<ul><li>nestlenutrition.os</li><li>astrogoshop.os</li></ul>
3	Brand + Category + .os	If brand sells cross-category items	<ul><li>samsungmobile.os</li><li>samsunghomeappliances.os</li></ul>

#### Overview

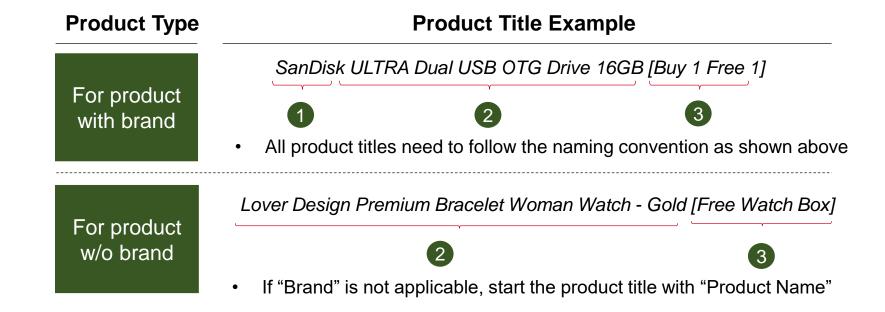
Clear and concise titles will help buyers identify products at a glance and drive traffic to your product.

- Do take note that a product title has <u>a character limit of 120</u>.
- Check your product titles for consistent format and accuracy.

	Do		Don't
$\checkmark$	Be brief and factual	×	Don't use excessive promotional terms
✓	Include brand, series, model and size where applicable	×	Don't use excessive keywords that indicate the same meaning
✓	Capitalize the first letter of each word	×	Don't use all capital letters or irregular capital letters in the product title
✓	Utilize the discount tag, wholesale options, model variations as well as the product description	×	Don't include shop name in the product title unless the shop name itself is the brand
✓	Use correct units of measurements	×	Don't use emoticons, HTML tags or special characters not on a standard keyboard
✓	Ensure the product title matches the image and description	×	Don't use abbreviations or excessive codes that may confuse buyers

#### Naming Convention





Naming Convention



Brand	Product Name	Size/Style/S	pecs	Quantity	Deals
Twisties	Cheezels Cheezy BBQ Rings 60g				
888	2 In 1 Kopi O Arabica	(25g x 20 Sachets)		[Buy 1 Free 1]	
	Foldable Aluminium Outdoor Table				
Neubodi	Juliette Inspired Slip				
Tena	Value Adult Tape Diaper	M12/L10	(8	Packs)	
Huawei	Honor 8	(4GB RAM/64GB ROM)		[Free Gift]	

#### Accepted Examples of Product Titles

Hiruscar Anti Acne Spot Gel 10g

RM29.50 RM20.99

Listerine Cool Mint 750ml x 2 + Healthy White 250ml [Value Pack]

RM53.90 RM39.90

Remax Full Speed Lightning Cable 1M RC-001i

RM30.00 RM10.00

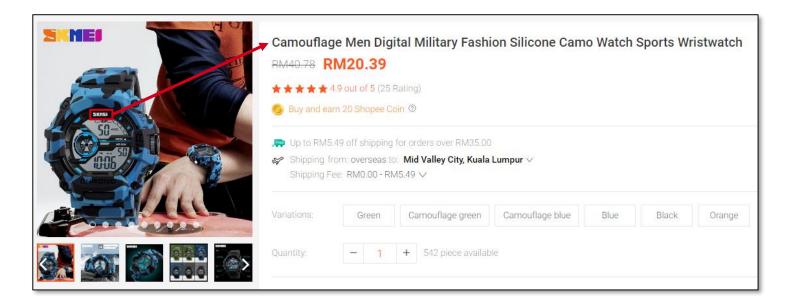
Urbanlite Echo Spinner Hard Case Luggage ULH 7904 - Coffee [Bundle 24"+28"]

RM1,972.00 RM239.00

- Correct naming convention
- Clear and concise
- Correctly capitalized and correct use of measurement units



#### Rejected Examples of Product Titles



New Japan Yoshida PORTER Men's Shoulder Sling Bag Waterproof Nylon

RM70.00 RM39.00

MARVEL SCHOOL BAG 3D RM27.00

- Does not include brand
- Use of emoticons or excessive promotional terms like "Hot Deal" or "Best Selling Item"
- Spam or excessive keywords (keywords that mean the same thing or irrelevant brands in the title)
- All capital letters or irregular capital letters



#### Keywords

Accepted Examples

ProDiet Ocean Fish Wet Cat Food (85g) [Buy 5 Free 1 Promo Pack]

RM7.50 RM6.90

Getha Baby Latex Mattress & Baby Dimple Pillow

RM717.00 RM483.00

D-LINK 4G LTE Modem + Wireless Router [Bundled Package Promo]

RM248.00-RM498.00 RM175.00-RM318.00

Rejected Examples

ALX Leather Women Handbag Sling Bag Shoulder Clutch Beg Wallet Purse PAB035

RM98.00 RM35.00

Fluffy Japaness XXXL Large Floor Carpet Tatami Mat Rug Japan Home Bedroom Room

RM120.00-RM160.00 RM109.90-RM138.00

Tempered Glass For Xiaomi Iphone Samsung Huawei Asus Lenovo

RM8.00

Keywords that mean the same thing are considered spam

#### Capitalisation

## **Accepted Examples**

iPhone 6s Plus 32GB Space Grey [Free Tempered Glass Screen Protector]
RM2,593.00 RM1,699.00

Klairs Supple Preparation Toner Miniature 30ml RM24.90 RM19.90

Philips Avent Natural Extra Soft Teat (2 Pcs)
RM31.90 RM17.30

Korean Modern Printed Curtains
RM89.90 RM30.00

## Rejected Examples

Laneige multi effect Cleansing Cream Cleanser 180ml four in one remover

RM49.90 RM25.00

2 back straps Women Bra // Nubra // Strapless // Seamless M308

RM32.90 RM19.90

KOREA STYLE Electric Multi-Function Cooker & Pan Grill RM81.00 RM38.90

IKEA FRAKTA CARRIER BAG LARGE BLUE RM5.99 RM2.99

Please ensure neat title capitalisation

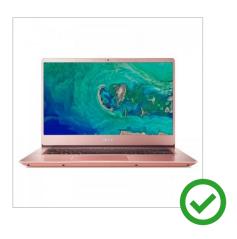
### Detailed Requirements

Images must truly represent the product being sold. Accurate and defined images help buyers access your products easily.

Elements of a listing	Details	Exceptions
All images	<ul> <li>Each listing to have 3 or more images professionally taken</li> <li>For every image, the product being sold must be clear, sharp, not pixelated and photographed with realistic color</li> <li>Images should not have any reflection of people or other objects</li> <li>Image size and resolution: minimum resolution of 640*640 pixels, minimum 72dpi resolution</li> </ul>	Products in Adult categories must meet additional guidelines
Cover image	<ul> <li>Mandatory white background for all cover photos</li> <li>Cover image must be of a single product, not stacks/variations or images containing multiple products</li> <li>The product and props should fill at least 70% or more of the of the canvas area</li> <li>Cover image must not contain promotional text such as "sale" or "free shipping" etc</li> <li>No model in the cover image except Fashion, Health and Beauty, Sports and Outdoor categories</li> <li>Product is unwrapped (exceptions allowed)</li> <li>Full product prominently displayed, with clear front view display or a 45 degree angle view of the product</li> </ul>	<ul> <li>Product may be unwrapped if item is consumable (e.g. food, baby diapers)</li> </ul>
Other images	<ul> <li>Backgrounds and environments are allowed for non-cover images to help demonstrate the use or scale of product.</li> <li>The product and props should fill 50% or more of the image frame</li> <li>Cropped or close-up images are allowed</li> <li>Use of model is allowed</li> <li>Each image should show a different angle of the product.</li> </ul>	

**Images** *Image Design* 

#### **Accepted Examples**









#### Rejected **Examples**







Frames are not allowed

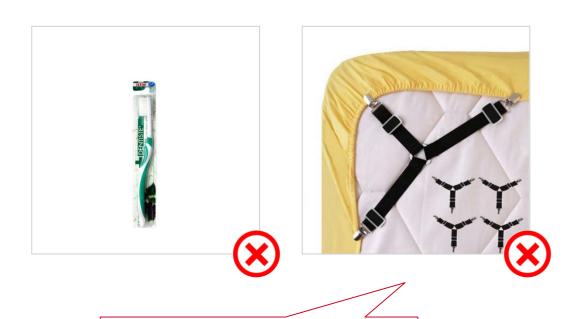
Product Coverage

Accepted Examples



Product should cover at least 70% of the canvas area

Rejected Examples



The product should not be cropped / clipped off

# **Images** *Product Visibility*

Accepted Examples







Clear front view display at a 45 degree angle view

# Rejected Examples







Wrapped products are not allowed

Watermark / Logos

Accepted Examples





Logos should be standardised and not overbearing

Rejected Examples





Watermark should not cover the photo

# **Images** *Variations*

## Accepted Examples







Only one single product allowed

# Rejected Examples









# **Images** *Models*

# Accepted Examples









# Rejected Examples









# Images Image Background

**Accepted Examples** 









Rejected **Examples** 

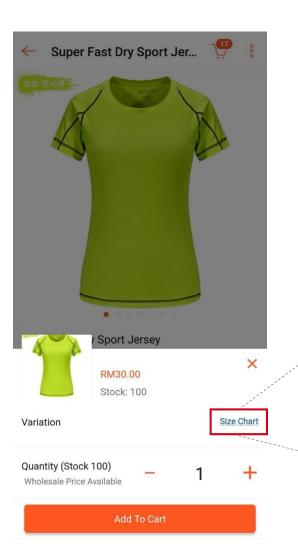








Size Chart: Overview



Sellers are encouraged to upload a Size Chart Image for buyer's reference. The Size Chart Image option is available for products in the **Fashion, Kids & Baby** categories.

 An informative size chart image will aid in improving the buyer's product knowledge and help them visualize the product in a detailed manner

Size	Sleeve Length(cm)	Bust (cm)	Clothing length (cm)	weight (g)
24M/90	32	60	38	220g
3T/100	35	64	41	235g
4T/110	38	68	44	250g
5T/120	41	72	47	265g
6T/130	44	76	50	280g
7T/140	47	80	53	295g

Tips: due to differences in measurement methods, there may be 1-3cm or so error, please consider the size of the appropriate choice.

### Size Chart: Mandatory Information

Category		Mandatory Information			
Clothing	Women Men	<ul> <li>Measurement (ie. Shoulder, Chest, Arm, Waist, Hips, Inseams)</li> <li>Cutting (ie. Petite / Plus Sized)</li> <li>Regional Sizing (ie.US, UK, EU, CN, AUS, JPN)</li> <li>Build (ie. Height / Weight)</li> </ul>			
<ul> <li>Kids</li> <li>Measurement (ie. Newborn Length, Shoulder, Chest, Arm, Waist,</li> <li>Regional Sizing (ie.US, UK, EU, CN, AUS, JPN)</li> <li>Build (ie. Age Range / Height / Weight)</li> </ul>		<ul> <li>Regional Sizing (ie.US, UK, EU, CN, AUS, JPN)</li> </ul>			
Shoes	Women Men	<ul> <li>Measurement (ie. Sole Length, Sole Width)</li> <li>Cutting (ie. Open Toe / Closed Toe)</li> <li>Regional Sizing (ie.US, UK, EU, CN, AUS, JPN)</li> </ul>			
Silves	Kids Baby	<ul> <li>Measurement (ie. Shoulder, Chest, Arm Length, Waist, Hips, Inseams)</li> <li>Regional Sizing (ie.US, UK, EU, CN, AUS, JPN)</li> <li>Build (ie. Age Range)</li> </ul>			

Note: Clothing includes all garments and shoes; bags, hats and jewellery excluded.

#### Lingerie & Adult Toys

#### **Shopee's General Rules for sex toys/ products**

- All adult products should be in the adult categories so that censorship can be applied
- The first image of the adult products should only display the product itself (include packaging); no human model or usage of product should be included
- For all images, the model cannot be in a sexually suggestive position
- For all images, demonstration of the use of sex toys is not allowed
- For all images, no nudity allowed (regardless of human model or dolls); private part should be strictly censored (regardless of human model or dolls)

#### Shopee's General Rules for fashion (lingerie, underwear, sleepwear etc)

- Models allowed for the first image, but must not be in a sexually suggestive position
- No nudity allowed (regardless of live model or dolls); private part should be strictly censored (regardless of live model or dolls)

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Accepted Examples



Rejected Examples





Accepted Examples





Rejected Examples





#### Overview

The product description lists the product's features, explains what the product is used for, and provides other specific product information.

A clear, concise, factual product description will help buyers decide whether the product meets their needs.

Do take note that product description requires a minimum of 50 characters or 15 words.

	Do		Don't
<b>√</b>	Provide as much factual, descriptive information as possible	×	Don't include irrelevant information/keywords
✓	Keep it clear and concise by using simple English	×	Don't include external links
<b>√</b>	Describe the product's key features such as size, colour and compatibility	×	Don't use irrelevant hashtags and sensitive keywords
		×	Don't include seller contact information

# **Product Description**Category Specifics

Category	Mandatory to cover in description		
Mobile & Gadget			
Computer & Laptops	Features, Specifications, Warranty Details, Package Content		
Home Appliances			
Fashion	Features, Factual Details (colour/measurement/quality),		
Watches, Bags & Accessories	Specifications (if any)		
Health & Beauty	Features, Directions for use, Ingredients, Safety Warning, Manufacturing/Expiry Date, MAL Code (if applicable)		
Groceries & Pets	Features, Package Content, Ingredients, Expiry Date, Halal Cert (if any)		
Toys, Kids & Babies	Features, Package Content, Specifications (where applicable), Directions for use		
Home & Living	Features, Specifications, Package Content,		
Sports & Outdoor	Warranty Details (if applicable)		

Example: Mobile & Gadget

## Accepted Examples

HUAWEI's P series has always been a pioneer of smartphone photography. Now the HUAWEI P20 Pro is once again leading the way with the revolutionary Leica Triple Camera, where aesthetic vision meets an advanced camera system that shines a light on intelligent photography.

Display: 6.1 inches; FHD 1080 x 2240, 408 PPI 5.99", LTPS, 1080\*2160

Processor: HUAWEI Kirin 970 CPU, octa-core + micro core i7, 4 x Cortex A73

2.36 GHz + 4 x Cortex A53 1.8 GHz Memory: 6 GB RAM + 128 GB ROM

Operating System: Android 8.1

Camera: 24 MP, f/2.0 aperture, supports fixed focal length Front; 40 MP (RGB, f/1.8 aperture) + 20 MP (Monochrome, f/1.6 aperture) + 8 MP (Telephoto, f/2.4

aperture) Rear

Battery: 4,000 mAh (typical value)

#### Package Content:

- Handset
- USB-C Earphones
- Charger
- USB-C Cable
- USB-C to 3.5 mm Headphone Jack Adapter

Features + Specifications + Package Content

## Rejected Examples

nternal Memory 128GB

Memory size Memory Size: Usable memory storage is less than the total memory due to Operating system and software which are essential for the phone functions and features

Network LTE - B1,2,3,4,5,6,7,8,9, 12,17,18,19,20,26,28,32,34,38,39,40 3G -

B1,2,4,5,6,8,19,34,39 2G - 850, 900, 1800, 1900

GPS Yes

wifi\_connection "802.11 a/b/g/n/ac, 2.4G/5G, support

Wi-Fi direct BT 4.2 BLE"

Sensors Gravity, Ambient light, Proximity, Fingerprint, Hall, Gyroscope, Compass, Color Temperature, Laser Ranging

Front Side 24 MP (Front)

Rear Side 20 + 12 MP (Rear)

Audio file format MP3, MP4, 3GP, OGG, AMR, AAC,

FLAC, WAV, MIDI

Video File Format MP4, 3GP



Example: Health & Beauty

## **Accepted Examples**

#### Feature:

Brand New & High quality.

The length of the pencil 12CM

Easy to draw a delicate thin line

Beautiful shades around the eyes last long

Ideal for making up precision definition and thickening effect

#### How to Use:

Starting as close to the lashes as possible, draw a line starting at the inner corner of the eyelid and work toward the outer corner. For a more dramatic look, build width at outer corners. Secure eyeliner cap after each use.

#### Ingredients:

Aqua (Water), Butylene Glycol, Styrene/Acrylates/AmmoniumMethacrylate Copolymer, PEG-60 Hydrogenated Castor Oil, Coco-Glucoside, Citric Acid, Sodium Laureth-12 Sulfate, Ammonium Hydroxide, Phenoxyethanol, Potassium Sorbate, Sodium Benzoate, Iodopropynyl Butylcarbamate, CI 77266 (Black 2).

Details:

Net Wet :1g/0.035oz Packed in retail package

**Quality Safe Guarantee** 

Hygiene Permit: GD.FDA(2014) Produce permit: 29-XK-3851

Administer Criterion: QB/T1976-2004

#### Caution:

- 1. Please do not for purposes other than makeup.
- 2. Please do not put in direct sunlight or temperature is too high or too low.

## Rejected Examples

DescriptionSmooth and creamy formula that glides on to eye lids easily. Comes with a built-in sharperner. Comes in 5 trendy shades with retractable fine point tip for smooth and easy application!• Smudge-proof all day long• Smooth & easy application• Paraben-free



Example: Fashion

**Accepted Examples** 

This button-up has a clean and simple look that fits right into your more refined ensembles.

- Fitted through shoulder
- Straight silhouette
- Full button placket
- Double-button cuffs
- 100% Cotton

Features + Factual Details

## Rejected Examples

LENGTH: 97CM (38 INCH)

WAIST: 66CM - 98CM (28 1/2 INCH - 39 INCH) STRETCHABLE)

HIP: 101CM (39 1/2 INCH)

SIZE: FREE SIZE

MATERIAL: COTTON SPANDEX

\*PINGGANG BERGETAH

#### ----> DROPSHIP AGENT DIPERLUKAN <-----

Free postage sehingga 31 MARCH! Semua baju ready stok&free postage untuk bulan MARCH bgi pembelian RM30. Jika xcukup sis tmbh aksesori je untuk cukupkan RM30. Kami penjual baju termurah, Trusted seller ~

Sbyk 1300 jenis baju ready stock~Chat dgn kami tuk check stok dulu ye~No refund, no return,no exchange. Semua kami QC sblm post out :)

Sila rujuk ukuran di details produk sebelum order ;) \*Ukuran mgkin berbeza 1-3cm disebabkan ralat

\*Warna mungkin sedikit berbeza kesan pencahayaan&lensa&setting komputer@telefon anda.

\*Tiada pertukaran untuk kecacatan kecil yg dlm 1-3cm

\*Kami jual pd harga yg murah& ambil keuntungan yg amat sedikit shj.

Rating 5 star dari anda adalah amat bermakna kpd kami tuk meneruskan perniagaan ini :)

#skirt #skirtmurah #maxiskirt #skirtborong #skirtdropship #readystock #surihatipilot #skirts #murahmurah #dropship #borong #duyung #skirtduyung #skirtraya #plainskirt #skirtkosong #sayajualmurah #skirtmermaid

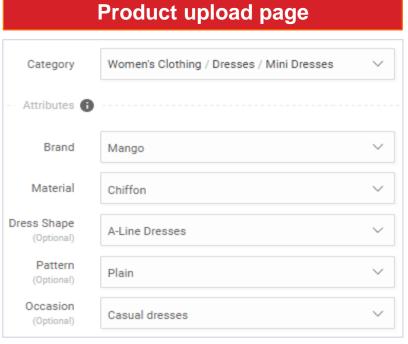




#### **Attributes**

Key product characteristics to match the buyers' search terms and improve product discoverability.

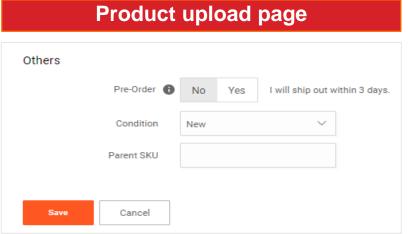




#### **Product Condition**

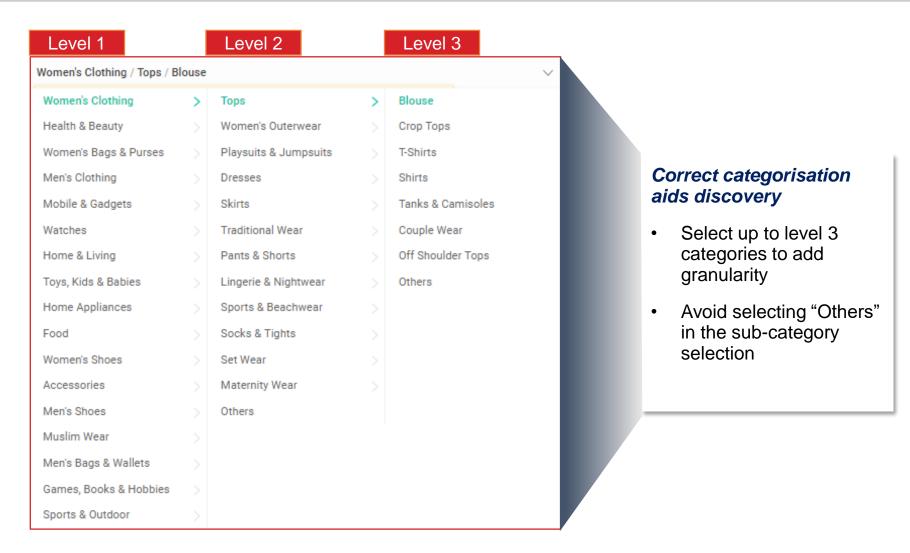
Product condition must be 100% new, no used products allowed.





Note: Refurbished mobile phones and laptops are allowed

#### **Category**



Products which are correctly categorised and have detailed product attributes will get more views

## **Variations**

Detailed requirements: Variations

Elements of a listing	Requirements
Variations	<ul> <li>Two different types of variation should not be combined (e.g. shirt color + size: blue_XL)</li> <li>Two-tier variations must be used for products with two</li> </ul>
	different types of variation. E.g. <b>T-shirt with different</b> colors and size options

#### **Variations**

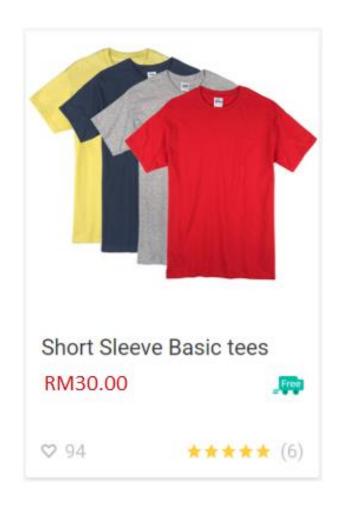
#### Detailed requirements: Variation Types

Variations are different options within the same listing. Variations allow buyers to make their selection based on different attributes including size, colour, or other characteristics from the same product on a single detail page.

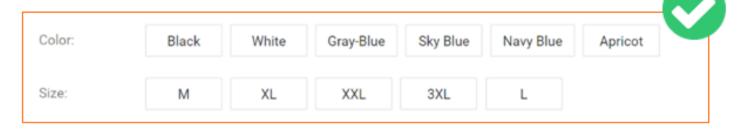
Types of variation	When to use	Example
No Variations	There is no configuration available for the product	Any non-variant products
Single Variations	The products vary in one configuration only and buyers can make purchasing decision based on the difference between these configurations	1) Hats available with different colors
		2) Laptop model available in 13-inch and 15-inch
Two-tiers variations	The products vary in two configurations and buyers can make purchasing decision by comparing those configurations	1) Dress with different colors and sizes
		2) iPhone with different memory sizes and colors

#### **Variations**

#### Detailed requirements: Variations



Enable two-tier variation for product listings to assist buyers in selecting their desired variation of the product.



Do not mix different product variations into a single-tier as it will cause inconvenience to the buyers.



#### Counterfeit

#### Introduction

Counterfeit encompasses products that were made in exact imitation of an existing brand with the intention to deceive or defraud.

#### Includes but not limited to:

- 1. A product that are in violation of any local country laws in which they are sold
- 2. A product that is a fake or a replica of an existing official product
- 3. A product that has never been produced by a specific brand
- 4. A product that is way under-priced
- 5. A product that has registered trademark on the product, the packaging or anywhere related to the product; without authorization by the trademark owner
- 6. A product that contain specific design elements (e.g. cartoon characters or colourways) protected by a trademark; without the authorization by the trademark owner
- 7. A product that bears such similarities with other products (e.g. a replica of a branded item with or without altered logos); without the authorization by the trademark owner
- 8. Counterfeit includes products that have no visible trademark on the product image on website but the delivered product includes a trademark
- 9. Counterfeit includes the usage of a photo on the web content that contains the trademark of a brand
- 10. OEM brands are allowed as long as no official brand logo is displayed on any OEM product image and no official brand name is stated in any of part of the product information (e.g., title, description, brand, etc.)

Seller will be removed from Shopee Mall if found to be selling counterfeit products

#### Counterfeit

#### Examples



- Take/replica product of an official product with image containing the brand logo and suspicious product texture
- 2 Official brand name listed on product title
- Opening the state of the sta

#### **Prohibited Listings**

Products that fall under the following are prohibited from listing on Shopee Official Shop as per mandated by government's regulations.

#### This includes, but not limited to:

- Weapons
- Controlled products such as tobacco and alcohol
- Sex toys that are obscene, non-bondage items and the product model is showing uncensored private parts (in the main images and description)
- Unregistered medications/drugs

To view a detailed list: <a href="http://shopee.com.my/legaldoc/prohibited">http://shopee.com.my/legaldoc/prohibited</a>

# Shopee Mall

### **Thank You!**